



Ohio Department of Agriculture
LIVESTOCK ENVIRONMENTAL PERMITTING PROGRAM
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INSPECTION FORM

OHIO DEPARTMENT OF AGRICULTURE INSPECTION FORM I. FACILITY INFORMATION

Name of Inspector: _____

Date of Inspection: _____

Inspection Start Time:

Inspection End Time:

Purpose of Inspection:

1st Routine

Complaint

2nd Routine

Enforcement

Partial

Other

Facility:

Rule 901:10-2-01(C)(1)

Name:

Address:

Phone Number:

email:

Owner/Operator:

Rule 901:10-2-01(C)(1)

Name:

Address:

Phone Number:

email:

Owner/Operator:

Rule 901:10-2-01(C)(1)

Name:

Address:

Phone Number:

email:

Contact Person:

Name:

Address:

Phone Number:

email:

Livestock Manager Name:

Rule 901:10-1-06

Address:

Phone Number:

email:

Certificate Number:

Date of Expiration of Certificate:

Biosecurity Information:

Rule 901:10-5-02(B)

Inspector followed facility or industry biosecurity plan Yes No N/A

-- whichever is more stringent.

II. FACILITY OPERATION INFORMATION

Number and Type of Animals

Rule 901:10-2-01(C)(2) and 901:10-1-07(A)(2)

Animal Type	Existing Number of Animals <small>(leave blank if new)</small>	Maximum Number of Animals <small>(for new or expanding)</small>
Slaughter and feeder cattle		
Dairy heifers		
Mature cows (milked or dry)		
Swine Over 55 pounds		
Swine Under 55 pounds		
Horses		
Sheep or lambs		
Turkeys		
Laying hens		
Broilers		
Duck		
Pullets		
Others:		

➤ **Number of employees:**

➤ **Type of feed system:**

Agricultural Drainage Well

Rule 901:10-2-02(A)

- | | | | | |
|---|---|-----|----|-----|
| ➤ | Is there indication of an agricultural drainage well (Class V well) on the property? | Yes | No | N/A |
| | ▪ If yes, is the agricultural drainage well likely to have runoff? | Yes | No | N/A |

Wastewater

Rule: 901:10-2-08(A)(4)(d)

- | | | | | |
|---|--|-----|----|-----|
| ➤ | Is there a sanitary permit for this facility? | Yes | No | N/A |
| | ▪ If yes, does the sanitary go to the manure storage and treatment facility? | Yes | No | N/A |
| | ▪ If yes, is it permitted to do so? | Yes | No | N/A |
| ➤ | Is there proper storage and containment of pesticides, fertilizers, and herbicides? | Yes | No | N/A |
| ➤ | Is there proper storage and containment of cleaning solutions? | Yes | No | N/A |
| ➤ | Is there proper storage and containment of vehicle fluids? | Yes | No | N/A |
| ➤ | Is there proper storage and disposal of veterinary supplies? | Yes | No | N/A |
| ➤ | Do any of the above go to the manure storage area? | Yes | No | N/A |

Rule 901:10-2-08(A)(4)(d)

IV. MANURE STORAGE AND TREATMENT FACILITIES

➤ **Type of Manure:**

Rule 901:10-2-10(A)

(Check all that apply)

Liquid

Solid

➤ **Annual manure analysis on file?**

Rules 901:10-2-10(C), 901:10-2-16(A)(1)(b)

Yes

No

N/A

Manure Sample Results

Type	Date	Moisture %	NH ₄ -N	Organic N	P ₂ O ₅	K ₂ O

➤ **Type of manure storage or treatment facility:**

Rule 901:10-2-04

(Check all that apply)

Fabricated structure

Manure storage pond

Manure treatment lagoon

Combination

Fabricated Structure

➤ **Type of fabricated structure:**

Rule 901:10-2-05

(Check all that apply)

Stacking pad/bunker/etc

Concrete block or stave pit.

Deep pit

Above ground tank/metal/concrete/other)

High-rise

Manure storage barn (for belt-battery, etc.)

Other

Compacted earthen floor Concrete pit

➤ **Is there a six-inch minimum of freeboard for all storage structures containing liquid manure or subject to precipitation/runoff?**

Rules 901:10-2-05, 901:10-2-08(A)(4) and 901:10-2-16(A)(1)(a)(i)

Yes

No

N/A

➤ **Are records maintained on storage capacity or manure volume?**

Rule 901:10-2-16(A)(1)(a)(iii)

Yes

No

N/A

Structure	Maximum Operating Level	Current Manure Level	Storage Remaining

- **Is there evidence in the operating record of regular inspections of the manure storage or treatment facilities for erosion, leakage, animal damage, or discharge?**
Rule 901:10-2-08(A)(4)(e) & 901:10-2-16(A)(1)(a)(ii)

Yes No N/A

- **Do the inspections match the frequency in the manure management plan?**
Rules 901:10-2-08(A)(1) and 901:10-2-16(A)(1)(a)(ii)

Yes No N/A

- **Are these regular inspections properly recorded in the operating record?**
Rules 901:10-2-08(A)(4) and 901:10-2-16(A)(1)

Yes No N/A

Manure Storage Pond or Manure Treatment Lagoon

- **Type of manure storage pond or manure treatment lagoon (and approximate dimensions)**
Rule 901:10-2-06

(Check all that apply)

Earthen manure storage pond(s) Earthen manure treatment lagoon(s)

(explain number of ponds/lagoons, type of liner system installed (plastic, recompacted soil, in-situ soil, etc.))

- **Is there twelve-inches of freeboard, plus the volume needed to contain the appropriate design storm, if the structure is subject to rainfall and runoff?**
Rules 901:10-2-06(A)(2), 901:10-2-08(A)(4)(a), 901:10-2-16(A)(1)(a)(i)

Yes No N/A

- **Are records maintained on storage capacity or manure volume?**
Rule 901:10-2-16(A)(1)(a)(iii) & 901:10-2-06(A)(8) & 901:10-2-08(A)(4)(c)

Yes No N/A

Structure	Maximum Operating Level	Current Manure Level	Storage Remaining

- **Is there evidence in the operating record of regular inspections of the manure storage or treatment facilities for erosion, leakage, animal damage, or discharge?**
Rule 901:10-2-08(A)(4)(e) and 901:10-2-16(A)(1)(a)(ii)

Yes No N/A

- **Is there evidence in the operating record of weekly inspections of stormwater conveyances, diversion devices, and devices channeling contaminated stormwater to the manure storage pond or manure treatment lagoon?**
Rule 901:10-2-16(A)(1)(a)(iv)

Yes No N/A

- **Do the inspections match the frequency in the manure management plan?**
Rules 901:10-2-08(A)(1)

Yes No N/A

- **Are these regular inspections properly recorded in the operating record?**
Rules 901:10-2-08(A)(1)

Yes No N/A

- **Is the level indicator(s) conspicuously located and properly functioning in the manure storage pond or manure treatment lagoon?**
Rules 901:10-2-06(A)(2), 901:10-2-08(A)(4)(o) and 901:10-2-16(A)(1)(a)(i)

Yes No N/A

- **Is the vegetation near the manure storage pond or the manure treatment lagoon properly maintained?**
Rule 901:10-2-08(A)(4)(j) & (k)

Yes No N/A

- **Are the maintenance inspections for stormwater conveyances, runoff diversion structures, devices channeling contaminated stormwater, etc. properly recorded in the operating record?**
Rules 901:10-2-16(A)(1)(a)(v) & 901:10-2-08(A)(4)(i), (j)

Yes No N/A

V. MANURE MANAGEMENT

- **Is the schedule for manure removal or manure residual removal outlined in the manure management plan?** Yes No N/A
Rules 901:10-2-08(A)(4)(g), 901:10-2-10(B), 901:10-2-16(A)(1)(c)&(e)

Manure Type	year		year		year	
	Tons/gals	acres	Tons/gals	acres	Tons/gals	acres
Total						

- **List the number of acres utilized for land application. (Include both land that is owned and land that is leased)**
Rules 901:10-2-09(C), 901:10-2-16(A)(1)(c)(ii)
- Acres owned
 - Acres leased
 - Other land
 - Total acres
- **Was manure applied on snow covered or frozen ground?** Yes No N/A
- If so, was the application site approved for application? Yes No N/A

Distribution and Utilization

- **Is manure distributed through Distribution and Utilization methods?** Yes No N/A
- **If Distribution and Utilization method of manure removal was used were Appendices A, B, and F and the most recent manure analysis given to the recipient of the manure?** Yes No N/A
Rule 901:10-2-16(A)(1)(e)(iv) & 901:10-2-11(A)

- **Is the record for of Distribution and Utilization of manure maintained in the operating record?**
Rule 901:10-2-16(A)(1)(c)(i)(ii)(iii) & 901:10-2-11(B)

Yes	No	N/A
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Soil Characteristics

- **Are all soil analysis properly recorded in the operating record for the last five years?**
Rule 901:10-2-16(A)(1)(c)(vi) & 901:10-2-13(D)
(The analysis records must be taken every three years)

Yes	No	N/A
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- **Are the soil samples representative of a land application site with one composite soil sample representing no more that twenty-five acres or one composite soil sample for each land application site, whichever is less?**
Rule 901:10-2-13(C)

Yes	No	N/A
-----	----	-----

- **Do any fields exceed 150 ppm of Phosphorous on the BrayP1 test?**
Rules 901:10-2-14(D)(E)(3) & 901:10-2-16(A)(1)(c)(xiii)

Yes	No	N/A
-----	----	-----

If so list those fields.

Nutrient Budget

- **Is commercial fertilizer used?**
Rules 901:10-2-09(C)(2)

Yes	No	N/A
-----	----	-----

If so, amount of commercial fertilizer used?
Rule 901:10-2-16(A)(1)(c)(xiv)

- **Are the date, rate, quantity and method of application of the nutrient, and/or form and source of manure, commercial fertilizer, and/or other organic by-products properly recorded in the operating record?**
Rule 901:10-2-16(A)(1)(c)(xiv)

Yes	No	N/A
-----	----	-----

Cropping Schedules

- | | | | |
|---|-----|----|-----|
| ➤ Is the cropping schedule for each site including past year and present year properly recorded in the operating record?
<small>Rule 901:10-2-16(A)(1)(c)(viii)</small> | Yes | No | N/A |
| ➤ Is the crop yield for each site properly recorded in the operating record?
<small>Rule 901:10-2-16(A)(1)(c)(ix)</small> | Yes | No | N/A |
| ➤ Is the actual crop yield for each site properly recorded in the operating record?
<small>Rule 901:10-2-16(A)(1)(c)(xi)</small> | Yes | No | N/A |

Application Records

- | | | | |
|---|-----|----|-----|
| ➤ If liquid manure is applied, are drain plugs being used?
<small>Rule 901:10-2-16(A)(1)(c)(iv)</small> | Yes | No | N/A |
| ➤ If liquid manure is applied, are observations of subsurface drains properly recorded in the operating record?
<small>Rule 901:10-2-16(A)(1)(c)(iii) & 901:10-2-14(G)(2)(a)[Winter only]</small> | Yes | No | N/A |
| ➤ Has the equipment for land application been inspected, maintained and properly recorded in the operating record?
<small>Rules 901:10-2-08(A)(2)</small> | Yes | No | N/A |
| ➤ Are there records in the operating record on soil conditions at times of application such as soil cracks?
<small>Rule 901:10-2-16(A)(1)(c) (xvi)</small> | Yes | No | N/A |
| ➤ Are application rates, and nutrients applied, in accordance with ODA rules for nitrogen and phosphorus?
<small>Rule 901:10-2-14(D),(E)</small> | Yes | No | N/A |
| ➤ Are liquid application rates based on the Available Water Capacity chart?
<small>Rule 901:10-2-14(C)(1)(d)</small> | Yes | No | N/A |

- | | | | |
|---|------------|-----------|------------|
| <p>➤ Are there records of general weather conditions, temperature and rainfall 24-hours before and after manure applications?
 <small>Rules 901:10-2-12 and 901:10-2-16(A)(1)(c)(xvii)</small></p> | <p>Yes</p> | <p>No</p> | <p>N/A</p> |
| <p>➤ Are setbacks maintained and properly recorded in the operating record?
 <small>Appendix A of Rule 901:10-2-14 and Rule 901:10-2-16(A)(1)(c)(vii)</small></p> | <p>Yes</p> | <p>No</p> | <p>N/A</p> |
| <p>➤ Is there evidence of documented use of vegetative cover to protect stream channels?
 <small>Rules 901:10-2-14, including Appendix A and 901:10-2-16(A)(1)(c)(vii)</small></p> | <p>Yes</p> | <p>No</p> | <p>N/A</p> |

VI. INSECT AND RODENT CONTROL

- **Is the insect and rodent control plan properly implemented by the owner or operator or manager?** Yes No N/A
Rule 901:10-2-19 & 901:10-2-16(A)(1)(a)(viii)

- **Does the insect and rodent control plan describe the inspection frequency to examine pest’s populations and pest activities?** Yes No N/A
Rule 901:2-19(B)(3)(a)(i)

- **Are these inspections properly recorded in the operating record?** Yes No N/A
Rule 901:10-2-19(B)(3)(a)(iii)

Operating Records					ODA inspection results				
Date	Barn	Flies	Larvae	beneficials	Date	Barn	Flies	Larvae	beneficials

- **Is proper maintenance of the watering system properly recorded in the operating record?** Yes No N/A
Rule 901:10-2-19(B)(3)(a)(ii)

- **Are daily inspections of drinking water Lines being made and recorded in the operating record?** Yes No N/A
Rule 901:10-2-08(A)(4)(n) & 901:10-2-19(B)(3)(a)(ii)

VII. MORTALITY MANAGEMENT

- **What type of mortality management does the facility have?**

Rule 901:10-2-15 and 901:10-2-16(A)(1)(f)(i)

- **Are there inspection records properly recorded in the operating record on mortality?**

Rules 901:10-2-15 and 901:10-2-16(A)(1)(f)(ii)

Yes No N/A

- **Are Best Management Practices being utilized?**

Rules 901:10-2-08(A)(4)(m)

Yes No N/A

VIII. OPERATING RECORD – GENERAL

- | | | | |
|--|-----|----|-----|
| <p>➤ Are all operating records up-to-date and available for review by the inspector?
Rules 901:10-2-08 and 901:10-2-16</p> | Yes | No | N/A |
| <p>➤ Is a copy of the RCC, PTI, PTO and/or NPDES permit with the operating record or located in the site office?
Rule 901:10-2-01(B)(3) for PTI
901:10-2-07(E) for PTO & NPDES
901:10-1-07 for RCC as being part of PTO</p> | Yes | No | N/A |
| <p>➤ Have the operating records been retained by the owner or operator for minimum of five years?
Rule 901:10-2-16(A)(1)</p> | Yes | No | N/A |
| <p>➤ Since the last inspection, have any operational changes been made at the facility?
Rule 901:10-1-09(F)</p> | Yes | No | N/A |

IX. VISUAL INSPECTIONS AND OUTSIDE INFORMATION

Water Quality Impacts

- | | | | |
|---|-----|----|-----|
| ➤ Is there evidence of actual offsite discharge?
Rules 901:10-2-08 and 901:10-2-16(A)(1)(a) | Yes | No | N/A |
| ➤ Are there areas of concern for water quality impacts?
Rules 901:10-2-08 and 901:10-2-16 | Yes | No | N/A |
| ➤ Is the water well location maintained in a proper manner to avoid contamination?
Rule 901:10-2-02(A)(1)&(2) | Yes | No | N/A |
| ➤ Facility upkeep and general appearance: | | | |
| <input type="checkbox"/> Above average | | | |
| <input type="checkbox"/> Average | | | |
| <input type="checkbox"/> Below average | | | |
| <input type="checkbox"/> Poor | | | |

Describe the upkeep and general appearance of the following:

	Above Average	Average	Below Average	Poor	Comments
Diversion Ditches					
Diversion Dikes					
Berms					
Embankments					
Pipe Runs					
Grassed Waterways					
Vegetative Cover					
Contour Grass Strips					
Settling Basins					
Feed System					
Storage Areas					
Watering system					
Walkways or Walk Areas Inside the Building					
Walkways or Walk Areas Outside the Building					
Feed Alleys					
Chemicals					
Screens					
Ventilation Systems, i.e. Fans					
Others					

X. SUMMARY

- **Were the results of the inspection discussed with either the owner, operator, manager, representative or livestock manager?** Yes No N/A

- **The results will be sent to either the owner, operator, manager, representative, or livestock manager.**

Required Actions:

Recommended Actions:

“I certify that this information was reviewed by the inspector and/or the owner, operator, manager, representative, or livestock manager of the facility.”

Signature of Owner, Operator, Manager,
Representative or Livestock Manager

Date

Signature of Inspector

Date