2010 SPECIALTY CROP BLOCK GRANT
QUARTERLY REPORT

Reporting Period: _____ to _____

Today's Date: _____ Project #: AGR-SCG-10-_____

Grantee Name: _____

Activities performed: Briefly summarize activities performed, targets, and/or performance goals achieved. Provide a comparison of actual accomplishments with the goals. Present the significant contributions and role of project partners. And convey progress toward achieving outcomes. (limit 1000 characters-including spaces)

Problems and Delays: Note unexpected delays, impediments and challenges that have been confronted in order to complete the goals. Mention the actions that were taken in order to address these delays, impediments and challenges. Review measurable outcomes to determine if targets are realistic and attainable. Also, please note any changes that need to be made to the timeline, expected measurable outcomes and/or budget. (limit 1000 characters-including spaces)

Future project plans: Briefly summarize activities performed, targets and/or performance goals to be achieved during the next reporting period. Describe any changes that are anticipated. (limit 1000 characters-including spaces)

Funding Expended to date: Provide information regarding the amount of grant funds expended to date. If the project gained income as a result of planned activities, provide the amount of this supplemental funding and how it will be reinvested into the project. Be sure to attach copies of invoices, cancelled checks, etc. (limit 1000 characters-including spaces)

Budget details		Matching Funds for this reporting period (at least 25% of total project amount		
Type of Expense	Grant Reimbursement Amount	Cash Funds	In-Kind	Total Amount
Personnel				
Fringe Benefits				
Travel				
Equipment				
Rental & Leases				
Supplies & Materials				
Construction				
Contractual Services				
Utilities				
Printing				
Other (i.e.: advertising, etc.)				
Totals				

Attach: Copies of any printed materials (i.e.: publications, flyers, etc.)