



AUCTIONEER-APPRENTICE AUCTIONEER-AUCTIONEER BUSINESS CHANGE APPLICATION FORM

Change of Name

Submit wall license, pocket card, notarized letter of request & \$10.00 fee and documentation of legal change of name.

Change of Business Address

Submit with license, pocket card and \$10.00 fee

Add/Change/Delete DBA (doing business as)

Submit with license, pocket card and \$10.00 fee. A dba must first be registered with the Ohio Secretary of State as a trade or fictitious name. A dba cannot be a corporation, LLC, partnership or association.

Change in Apprentice Sponsor

Submit with license, pocket card, completed sponsor certification (below) and \$10.00 fee. Effective May 6, 2005, the sponsor must be licensed and good standing for a period of two years.

Lost, Damaged or Stolen License

Submit notarized letter of explanation.

Place License on Deposit

Submit with wall license and pocket ID card. Fill out information on page 2.

Do Not Use This Form To:

- Change from corporation to another form of business: incorporation; sale of partnership; association, sole proprietorship or corporation; increase or decrease in partners. Submit a completely new auctioneer application.
Change auctioneer agent for auctioneer corporation, partnership of association. Submit a new supplement application.

Form filing Instructions:

- Please provide all necessary information. Incomplete applications will not be processed.
Applications must be typewritten or printed in blue or black ink only.

Licensee Change of Name

Current Licensee Name: _____

Change License Name to: _____
(Corporation, Partnership, and Association name change requires approval from Secretary of State)

Business Address Change

Business Address: _____

City/State/Zip: _____

County: _____ Telephone () _____

Change to: Business Address: _____

City/State/Zip: _____

County: _____ Telephone () _____

DBA (Doing Business As): New, Change, Delete

Add New DBA: Include the certificate issued by the Ohio Secretary of State's Office when the dba was registered with the Secretary of State.

Change DBA: Include supporting documentation.

From: _____

To: _____

Delete DBA: _____

Change Apprentice Sponsor:

From: _____
(Full Name and License #)

To: _____
(Full Name and License #)

Apprentice Auctioneer Sponsor Certification:

I hereby certify that I find from investigations made by me that _____, applicant for an apprentice auctioneer's license, is honest, truthful, of good reputation, and trustworthy character, and recommend that a license be granted to the applicant. In the event a license is issued to him/her, then I, the sponsoring auctioneer with whom the applicant will be associated, assume complete responsibility for the applicant's acts within the scope of his/her auctioning activities. I understand that the applicant must participate in at least twelve (12) auction sales under my direct supervision before being eligible to obtain his/her auctioneer's license. I understand that I must be licensed and in good standing for a period of two years immediately preceding the sponsorship.

(Sponsoring Auctioneer's Name- Type or Print)

(Signature of Sponsoring Auctioneer)

Effective Date: _____

Place license on deposit

I am making a request to place my Ohio (please check the appropriate box) auctioneer apprentice auctioneer license on deposit. I understand under R.C. 4707.091 that I can place my license on deposit for a period up to two years. I understand that I cannot act as an auctioneer or apprentice auctioneer while my license is on deposit. I am returning my Ohio license and pocket ID card with this application. In order to reactivate my license, I understand I must contact the department to obtain the appropriate forms and pay a fee in order to reactivate the license prior to resuming any and all auction activities.

Licensee's printed name

License Number

Licensee's signature

Payment Type: **DO NOT SEND CASH**

___ Check/Money Order make payable to "Treasurer, State of Ohio" or by

___ Credit Card (check one) Master Card Visa Discover Total Amount to be charged: \$ _____.00

Credit Card # _____ Exp. Date: _____ CV2: _____

Name on Card: _____

Cardholder's Signature Authorization: _____