



Wildlife Propagation Permit Application Instructions

Below is a listing of the required forms to be completed for a wildlife propagation permit.

1. Wildlife Propagation Permit Renewal Application Form
2. Bond form or a Certificate of Insurance from insurance agency.
3. If changed from previously submitted plan of action, the revised written plan of action if any of the animals listed escapes.
4. If the plan of action has changed, a letter from the Sheriff of the county where the animals are held acknowledging receipt of the revised written plan of action.
5. If the plan of action has changed, a letter from the chief law enforcement officer **and** the fire chief of the township or municipal corporation where the animals are held acknowledging receipt of the revised written plan of action.
6. If revised from the previously submitted Species Survival Program and Plan, the revised written Species Survival Program and Plan for each breeding animal in possession.
7. Signed Background Check Permission and Release Form, please be advised you will need to be fingerprinted at your local WebCheck location for a BCI to be sent to the Ohio Dept. of Agriculture.

To find your local WebCheck location please visit:

<http://www.ohioattorneygeneral.gov/Business-and-Non-Profits/Business/Webcheck/Webcheck-Community-Listings.aspx>

please note that background checks may take up to 30 days to complete after fingerprints are submitted.

8. If applicable or employees have been added or removed since last application, an E-1 Form listing applicant's employees.
9. Affidavit regarding compliance with facility and care standards as provided in the Ohio Administrative Rules.
10. Affidavit regarding no public contact with any dangerous wild animals in possession of applicant.

ALL INCOMPLETE/INCORRECT APPLICATIONS WILL BE RETURNED , UNPROCESSED.

