

2012 Specialty Crop Block Grant Application

Name of Organization:

Department:

Address:

City: County: State: Zip:

Federal Tax ID#: DUNNS#:

Is your organization registered with the IRS as a 501©3? ___yes ___no

Grant Management Contact:

Phone: Fax:

E-mail:

Project Coordinator: ___Same as above

Phone: Fax:

Email:

Project Title:

Specialty Crop Commodity/Food for Promotion (i.e., tree fruit: cherries):

Brief Project Description:

Grant Amount Requested: Match Amount: Total Project Cost:

Certification: *I certify to the best of my knowledge that the information in this application is true and correct and that I am legally authorized to sign and submit this application on behalf of this organization, which is legally eligible to enter into a grant contract.*

___Yes ___No Initials: Date:

Return application with all attachments to: Lori Panda at panda@agri.ohio.gov

Project Narrative

Abstract

This section should describe the lead agency or organization, goals and objectives of the project in a maximum of 300 words. (limit 1450 characters)

Project Purpose

State the issue, problem or opportunity that will be addressed in the project. Explain why it is important and timely. Clearly describe the goals and objectives of the project. Indicate if the project will be or has been submitted to or funded by another Federal or State grant program. Does the project have the potential to enhance the competitiveness of non-specialty crops? If YES, describe the methods or processes the applicant will use to ensure all grant funds will solely enhance the competitiveness of eligible specialty crops. (limit 1450 characters)

Potential Impact

Discuss the number of people or operations that will be impacted by the project, the beneficiaries and the potential economic impact, if possible. Will this project increase profit or create jobs for this segment of the industry? If yes, how many jobs? Will this project increase profitability to producers with job reduction? Please explain. (limit 1450 characters)

Budget Narrative

Include a detailed budget proposal showing the use of funds. Include a budget narrative describing cost allocations as well as filling in the budget form below. Budget categories include: personnel, fringe benefits, travel, equipment, supplies and materials, contractual services, program income and other. All applicants must provide matching funds of a minimum of 25% of the requested grant amount. This match can be in-kind or cash. Please note that funds can only be used for direct project costs. (limit 3700 characters)

Complete the table with the corresponding information from the budget narrative above. Please note the Match Amount must be at least 25% of the requested grant amount.

Type of Expense	Grant Amount Requested	Cash Funds (Match Amount)	In-Kind (Match Amount)	Total Project Amount
Personnel				
Fringe Benefits				
Travel				
Equipment (over \$5,000)				
Supplies & Materials				
Contractual Services				
Program Income				
Other (advertising/printing)				
Totals				

Expected Measurable Outcomes

All projects must impact and produce discrete measureable outcomes for the specialty crop industry and/or the public. Describe distinct quantifiable outcomes that directly and meaningfully support the project purpose. The outcome-oriented objective must define an event or condition that is external to the project and that is of direct importance to the intended beneficiaries and/or the public. Explain how this project can be commercially applied or scale research results to production. Provide a time frame for when the outcome measures will be achieved and describe how the project outcome will be measured. Describe the plan that will be used to show performance improvements and include a performance-monitoring plan to describe the process of collecting and analyzing data to meet the outcome oriented objectives. (limit 4000 characters)

Work Plan

The plan of work must provide a detailed description of how the proposed project is to be carried out. It should describe the tasks or objectives to be performed, provide a time table (based on quarters) illustrating projected task completion dates, a list of project participants or subcontractors responsible for tasks and location of activities. (limit 4000 characters)

Project Partner Oversight

Describe the partnerships, alliances, networks, or other collaborative efforts that will be created to implement this project as well as the specific commitments from each (i.e., in-kind, monetary, labor, etc.). List all parties involved and describe what each contributes to the successful completion of this proposal. Current resumes for each individual working on the proposed project are required and should be provided as an appendix. (limit 1450 characters)

Project Commitment

Who supports this project? How will all grant partners work toward the goals and objectives of this project? (limit 1450 characters)

Support Letters

All proposals must include three (3) letters of support from industry members that confirm a need for this project to be implemented. These letters must be received with the original grant application.

Appendices

This section should include attachments from aforementioned areas including:

- Current resumes for each individual working on the project
- Three (3) industry support letters
- Any other evidence of project necessity
- Copy of IRS 501©3 determination