Organic Certification Cost-Share Program
for Certified Producers and Handlers

Instructions for Requesting Reimbursement
For Certifications Issued between

Oct. 1, 2010 - Sept. 30, 2011

The Food, Conservation & Energy Act of 2008 authorizes the USDA to provide cost share assistance to producers and handlers of agricultural products in obtaining certification under the National Organic Program. The Ohio Department of Agriculture will administer dissemination of these funds to eligible Ohio producers and processors.

Payments to eligible producers will be limited to 75 percent of an individual producer or handler's certification costs, up to a maximum of $750. Individual producers and processors will be reimbursed for costs incurred for certifications issued during the period October 1, 2010 through September 30, 2011.

All of the following items must be submitted to the Ohio Department of Agriculture:

1. Completed Organic Cost Share Reimbursement Form
2. Completed W-9 Form
3. Completed Vendor Information Form
4. Copy of current Certification of Organic Operation.
   (must be dated between 10/01/2010 and 09/30/2011)
5. Copy of invoice showing fees assessed for certification.

Please note: Incomplete forms will delay the processing of your reimbursement.

Reimbursements will be on a first-come, first-serve basis until program funds are exhausted or the program expires (whichever comes first). If you have questions, please call Lori Panda at 614.466.8798.

Mail completed applications and all necessary forms to:

Ohio Department of Agriculture
Organic Certification Cost-Share Program
8995 E. Main St.
Reynoldsburg, OH 43068

ORGANIC CERTIFICATION COST SHARE PROGRAM
FOR PRODUCERS AND HANDLERS
REIMBURSEMENT FORM

For certifications issued between
October 1, 2010 - September 30, 2011

Name:

Business/Farm Name:

Address: Ste./Floor:

City: County: State: Zip:

Phone #: Fax#:

Email:

Social Security Number (or Tax ID#):

Date of Certification (new or renewal):

Name of Certifier:

CERTIFICATION FEES	
Certification Fee:	$
Inspection Fee *(Handler's only)*:	$
TOTAL COSTS:	$

Certification: I certify that the above information is accurate and that no part of the certification expense has been reimbursed from other sources.

Print form to sign and submit?for

Payee Signature Date

Return reimbursement form with:

- ☐ Copy of paid invoice from certifier
- ☐ W-9 Form
- ☐ Copy of certificate
- ☐ Vendor Information Form

to Lori Panda at Ohio Department of Agriculture, 8995 E. Main St., Reynoldsburg, Oh 43068

For office use only

Effective Date: _____

Actual Certification Cost from invoice(s) $_____ X .75 = $_____ OR $750.00

Initials: _____ Date: _____

OAKS Vendor #: _____ Date to OBM: _____