



CleanOhioFund

Farmland Preservation

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Submitting a successful application:

Agricultural Easement Purchase
Program Application Guidelines



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Getting Started

- Fill out a paper copy with the landowner to make sure that you have all the information that the electronic version will require.
- Be sure to check which questions need additional documentation before points will be awarded, and start working on those as soon as possible.
 - Historical Designation, ASAs, etc.



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Preparing the Application

- Ensuring that the contact information is accurate and complete will aid in the notification process, and assist ODA should there be any issues with the application.
- Accuracy in the first steps of the application will speed processing if the application is successful.



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Preparing the Application

- When determining ownership, keep in mind that all parcels must be owned by the same legal interest, and in the case of a trust or corporation, documentation is required.





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Proximity to Protected Land

- Other protected properties:
 - Be sure to check adjoining counties
 - Look for parks within city limits
 - Conservation easements, Clean Ohio Open Space funding
- Consider donated easements, especially where larger farms may not be able to take advantage of the full amount of dollars even if they are funded



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Other Factors

- All of the following can increase the amount of points for Tier I:
 - ASA's
 - Historical designations (as indicated in app.)
 - Increase of local match
 - Repeat applications
 - No recent land use conversion



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Comprehensive Planning

- Talking with local officials about the need for planning techniques that are supportive of farmland preservation:
 - Recent adoption of a comprehensive land use plan (within 7 years)
 - Within Ag designated areas
 - Zoning for 41+ acres for one house
 - Funding by local governments for farmland preservation



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Tier II

- Be sure to directly answer the question asked in the prompt.
- Answers from previous applications are public information and may be useful for comparison.



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Maps

- For clarity, include a legend, as well as labeling the distances and type of item you are highlighting.
 - For example: Sewer (2300 ft), Jones Farm (easement, x ft), Beekman Park (Parkland, x feet)
- Titling the map and prominently labeling the attachment letter as well as a date of creation and author.



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Finishing the Application

- Make sure to label the attachments.
- Consider including a blank page for attachments that do not apply
- Make SURE that all parties signed the application.



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