

**PASTE THIS DOCUMENT ON YOUR LETTERHEAD**

[Template date 06/01/2015 – Contingent Notice of Selection – LAEPP]

**NOTICE**  
(LAEPP 20\_\_)

DATE

LANDOWNER FIRST NAME/LAST NAME  
LANDOWNER STREET ADDRESS  
CITY, STATE ZIP

Dear LANDOWNER:

Your farm was selected to proceed to Phase 3 in the 20\_\_ Local Agricultural Easement Purchase Program (LAEPP) by the Director of the Ohio Department of Agriculture and the Ohio Farmland Preservation Advisory Board. Please note that prior to proceeding to Phase 3, we must confirm the amount of funds that may come from the United States Department of Agriculture – Natural Resources Conservation Service (USDA-NRCS)'s Agricultural Conservation Easement Program – Agricultural Land Easement (ACEP-ALE) program to purchase agricultural easements. The amount of funds provided under ACEP will affect if we can make you an offer for an agricultural easement as well as the amount we can expect to offer for your easement.

If funding becomes available, the purchase price of your agricultural easement is estimated to be *[TOTAL AG EASEMENT PURCHASE PRICE IN DOLLAR FORMAT ex. \$78,345.00]* *[(PURCHASE PRICE WRITTEN OUT ex. Seventy-eight thousand three hundred and forty-five 00/100 dollars)]*. This price is based on the acreage stated in your 20\_\_ LAEPP application, which the *[LOCAL SPONSOR]* shows as *[NUMBER OF ACRES]* acres. This price may be adjusted if the subsequent title search and survey (if necessary) show less acreage than what was submitted on your application. This price may also be adjusted if funds provided under ACEP-ALE only permit a partial offer.

You will receive a notice from us once we have confirmation that there are sufficient funds to purchase an easement upon the farm. If at any time in the near future you should no longer wish to participate in the program, please let us know at your earliest convenience. Please do not hesitate to call our office at *[LOCAL SPONSOR phone number]* if you have any questions. Thank you for your interest in farmland preservation.

Sincerely,

*[LOCAL SPONSOR]*

CC: Ohio Department of Agriculture, Office of Farmland Preservation (*via email*)