

OHIO DEPARTMENT OF AGRICULTURE
Plant Health / Pesticide and Fertilizer Regulation Section
 8995 East Main Street - Reynoldsburg, OH 43068
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 pesticides@agri.ohio.gov

APPLICATION FOR REGISTRATION OF SPECIALTY FERTILIZER PRODUCTS

In accordance with the provisions of Section 905.33 of the Revised Code, application is made for registration of the following specialty fertilizers, named below, for the period **ending November 30, 20__**.

SUBMITTED BY:

SUBMITTED FOR:

PARENT ID: _____
 COMPANY NAME: _____
 ADDRESS: _____
 CITY, STATE, ZIP: _____
 PHONE NUMBER: _____
 FAX NUMBER: _____
 FEDERAL TAX ID: _____
 COMPANY EMAIL: _____

LOCATION ID: _____
 LOCATION NAME: _____
 ADDRESS: _____
 CITY, STATE, ZIP: _____
 PHONE NUMBER: _____
 FAX NUMBER: _____

**Electronic labels in PDF format are required
 PAPER labels will not be accepted.**

PAYMENT REQUIRED:

Remittance of \$50.00 per each brand and product, payable to the Ohio Department of Agriculture, must be enclosed. Payment by check, money order, or credit card ONLY:

Number of Product(s): x \$ = \$

Payment Method: Check # _____ Money Order Visa Mastercard

If paying with credit card, the following information is required before payment can be processed:

Person Name on Credit Card: _____

Credit Card Number: _____

Expiration Date: (MM) (YYYY) (CVV)

Signature (required) _____

Product Name and Grade	Total Nitrogen (N)%	Available Phosphoric Acid (P205)%	Soluble Potash (K20)%	Other Secondary/ Micro Plant Nutrients

ELECTRONIC PRODUCT LABELS MUST BE SUBMITTED FOR APPLICATION TO BE PROCESSED

SIGNATURE: _____ **DATE:** _____

PRINTED NAME: _____ **DATE:** _____

INSTRUCTIONS FOR REGISTERING NEW AND CURRENT COMPANIES, SPECIALTY FERTILIZERS IN OHIO

THE PARENT AND LOCATION ID NUMBERS WILL REMAIN BLANK FOR NEW COMPANIES THAT DO NOT HAVE THEM. WE WILL ISSUE ID NUMBERS UPON ENTRY INTO OUR DATA INFORMATION SYSTEM. IF YOU ARE A CURRENT COMPANY AND KNOW YOUR COMPANY ID NUMBER PLEASE PUT IT ON THE FORM OR LEAVE BLANK IF NOT KNOWN.

“Specialty fertilizer” means any fertilizer designed, labeled, and distributed for uses other than the production of commercial crops.

New Products Registration:

1. **New specialty fertilizer products application requirements:** Fertilizer companies must submit an application with:
 - a. Name and address of the manufacturer or distributor
 - b. Brand and product name
 - c. Grade
 - d. Guaranteed analysis
 - e. Package sizes for persons that package fertilizers in containers of ten pounds or less.
2. **New specialty fertilizer products label requirements:** Fertilizer companies must submit labels with:
 - a. Net weight of the contents
 - b. Brand and product name
 - c. Name and address of the manufacturer or distributor that appears on the license or registration
 - d. Grade expressed in whole numbers only for all mixed fertilizers except specialty fertilizers;
 - e. Guaranteed analysis
1. Fill out the application completely – including authorized signature. Include **ONLY** one completed application – no duplicate copies of the application are required. Registration packets must include the application, payment, and product label(s) in PDF format.
2. Include payment of \$50.00 for each product registered. (Example: 10 products at \$50.00 ea. = \$500.00. Incorrect amounts will delay the registration process.
3. **Fertilizer Product Labels:** the most current label must be on file with our office. Labels are not required if they are current with our office. Product labels with product changes or changes in manufacturer’s need to be registered as a new products. Revised product labels can be submitted via CD, email or other media in PDF format. Labels can be emailed tdeppen@agri.ohio.gov.
4. **Discontinuance of Products - One Year:** Registrants can discontinue products for one year. Place “D” in the “mark for renewal” box for the product(s) you wish to discontinue. However, registrants must register and pay the fee for any discontinued products for that year of registration. The registrant should make sure the product is no longer in the channels of trade in Ohio. If unregistered products are found in the channels of trade, a ORDER-TO-HOLD will be placed on those products.
5. **Unregistered Specialty Fertilizer Products:** If unregistered products are distributed in Ohio and found in the channels of trade, an ORDER-TO-HOLD will be placed on those products and the fee for unregistered specialty fertilizer products will be \$75.00 per product.
6. **Deleting Products or No longer Distributing Specialty Fertilizers:** To **delete** please put a line through the products you wish deleted and return the renewal to our office. If you **no longer distribute specialty fertilizer products** in Ohio please write **DO NOT REGISTER** on the renewal and return the renewal to our office. You can also call Pesticide and Fertilizer Regulation at 614-728-6987 and we can delete a product for you.

Failure to comply with these directives may delay registration of your specialty fertilizer product.